

Information Processing & Publishing

Further Enquiries:

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- Please contact Digital Technologies coordinator Mr Simon Harding
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Course Code: 2IPR20

Level: Stage 2

Learning Area: Technologies

Duration: Full Year

Pre requisite: None required

Additional Cost: None

Who Is This Course For?

This subject focuses on the application of practical skills to provide creative solutions to text-based communication tasks.

What Will I Learn?

You will:

- Apply appropriate hardware and software to complete text-based communication tasks
- Critically evaluate the development process used in the creation of documents
- Use technology to design and implement information processing solutions
- Use page layout software to assemble text and graphics for publishing in paper-based format

The two focus areas of study are:

- Business documents
- Desktop publishing

How will I be assessed?

You will demonstrate evidence of your learning through the following assessment types.

- Personal publishing
- Practical skills
- Product and documentation
- Issues analysis

School Based Assessment:

- Practical skills 40%
- Issues analysis 30%

External Assessment:

- Product and documentation 30%